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**Town of Murray Board Meeting**

August 19, 2024

Present: Supervisor Gerald Rightmyer, Councilpersons Elaine Berg, Randall Bower and Michael Christopher, Town Clerk Cindy Oliver, Legislator John Fitzak, Stacey Keon, Sandy Shaw, Tammy Leach, David Leach, David Paul.

Absent: Councilperson Lloyd Christ

Pledge to the flag.

Motion by Berg, Seconded by Bower approving the July meeting minutes and the August work meeting minutes as submitted Motion Carried

Town Clerk

July receipts totaled \$1,583.00 with \$1,482.26 going into the general fund. Cindy informed the board that she will be disposing of old records but there is a new Retention and Disposition Schedule for New York Local Government that needs to be adopted by the Town before she can begin.

Code Enforcement/Planning/Zoning

Written report submitted:

- Building Permits Issued 6
  - Above ground pool (2)
  - Inground pool
  - New single-family home
  - Residential addition
  - Pool deck
  
- Variance applications 1
  - Big Guys Campground, LLC
  
- Fire Inspections 2
  
- Inspections 21
  
- Certificate of Occupancy Issued 1
  - Mobile home
  
- Certificate of Compliance Issued 5
  - Basement remodel
  - Above ground pool
  - Covered porch
  - Rooftop solar
  - Generator

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Code Enforcement:

- Almost completed fire inspections for the year 2024
- Following up on resident complaints
- Following up on open permits and inspections
- Ongoing work in progress regarding ECode 360

Zoning Board of Appeals:

- Big Guys Campground, LLC – Zoning Board of Appeal for the month of August 2024. Sign variance from 6’ to 10’ and pole type sign, both approved by board. Re-hearing for Zoning Board on August 26, 2024 at 7pm. (pole sign not allowed in Town)

County Legislator

Legislator Fitzak informed all of the moving of following county departments:

Probation to the GCC building, Treasurer to the Bank of America building, District Attorney to the Treasurer’s building.

The Legislature is in their budget process. With 2% tax cap and mandates that are out of control it is not looking great.

Public Comments as it Pertains to Resolutions/Agenda Items

David Leach of Telegraph Road asked about the earmarking of ARPA funds. Supervisor Rightmyer told him one of the items the Board had in mind using these funds was a new front and side parking lot at the Town Hall. Supervisor Rightmyer stated that this item was going to be tabled as he would like to speak to our Bookkeepers about the correct procedure for earmarking these funds for specific projects.

New Business

RESOLUTION NO. 2024-026

At a meeting of the Town Board of the Town of Murray, duly held on August 19, 2024, Councilperson Elaine Berg moved adoption of the following resolution; Councilperson Michael Christopher seconded the motion:

RESOLVED, by the Town Board of the Town of Murray that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

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- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods.

Upon being put to a vote, the resolution was duly adopted.

RESOLUTION NO. 2024-027

TOWN OF MURRAY  
 WATER DISTRICT NO. 17 PROJECT

**SEQR Resolution**  
**Declaring the Intent to be Lead Agency**

**WHEREAS**, the Town of Murray Board (hereinafter referred to as “Town Board”) has reviewed the New York State Environmental Quality Review Act (“SEQRA”) Full Environmental Assessment Form (“EAF”) Part 1, prepared by the MRB Group (hereinafter referred to as “Town Engineer”) on the above-referenced Town of Murray Water District No. 17 Project (hereinafter referred to as “Action”); and

**WHEREAS**, the Town Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (“SEQR”) Regulations; and

**WHEREAS**, the Town Board determines that said Action is also subject to review and approval by other involved agencies under the SEQR Regulations; and

**WHEREAS**, the Town Board determines that it is the most appropriate agency to ensure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board does hereby declare its intent to be designated as the lead agency for the Action and directs the Town Supervisor to sign and date the Full EAF Part 1.

**BE IT FURTHER RESOLVED**, that the Town Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing within 30 days of receipt of said notice.

Motion made by Councilperson Christopher

Seconded by Councilperson Bower

RESOLUTION NO. 2024-028

At a meeting of the Murray Town Board, duly held on August 19, 2024, Councilperson Randall Bower moved adoption of the following resolution; Councilperson Elaine Berg seconded the motion:

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RESOLVED that the Town Board of the Town of Murray hereby approves the following interfund transfers as suggested by Local Government Support Services, LLC:

|              |                    |                    |
|--------------|--------------------|--------------------|
| <b>TO:</b>   |                    |                    |
| DA.5031.00   | Interfund Transfer | <u>\$50,000.00</u> |
| <b>FROM:</b> |                    |                    |
| AA.9901.900  | Interfund Transfer | <u>\$50,000.00</u> |

|              |                    |                    |
|--------------|--------------------|--------------------|
| <b>TO:</b>   |                    |                    |
| DB.5031.00   | Interfund Transfer | <u>\$91,074.00</u> |
| <b>FROM:</b> |                    |                    |
| BB.9901.900  | Interfund Transfer | <u>\$91,074.00</u> |

Upon being put to a vote, the resolution was thereupon adopted.

RESOLUTION NO. 2024-029

At a meeting of the Town Board of the Town of Murray, duly held on August 19, 2024, Councilperson Randall Bower moved adoption of the following resolution; Councilperson Elaine Berg seconded the motion:

RESOLVED, that the Town Board of the Town of Murray hereby approves the following budget transfers as suggested by Local Government Support Services, LLC:

**GENERAL FUND – TOWNWIDE**

|                       |             |                              |    |                  |
|-----------------------|-------------|------------------------------|----|------------------|
| <i>Transfer From:</i> | AA1990.400  | Contingency                  | \$ | 5,000.00         |
|                       |             | <b>UNANTICIPATED REVENUE</b> |    |                  |
|                       | AA4089.000  | Federal Aid – ARPA           | \$ | 13,817.07        |
|                       | AA.5999.000 | Unexpended Balance           | \$ | <u>8,882.00</u>  |
|                       |             |                              | \$ | <u>27,699.07</u> |
| <i>Transfer To:</i>   | AA.1340.100 | Budget, Pers Serv            | \$ | 3,000.00         |
|                       | AA.1355.110 | Assessment, Pers Svc Asst.   | \$ | 2,800.00         |
|                       | AA.1440.400 | Engineer, Contr Expend       | \$ | 5,000.00         |
|                       | AA1620.400  | Buildings, Contr Expend      | \$ | 7,642.07         |
|                       | AA.7510.400 | Historian, Contr Expend      | \$ | 7,675.00         |
|                       | AA.9010.800 | State Retirement System      | \$ | 350.00           |
|                       | AA.9788.600 | Leases, Principal            | \$ | <u>1,232.00</u>  |
|                       |             |                              | \$ | <u>27,699.07</u> |

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**GENERAL FUND – OUTSIDE VILLAGE**

|                       |  |                              |                    |
|-----------------------|--|------------------------------|--------------------|
| <i>Transfer From:</i> |  | <b>UNANTICIPATED REVENUE</b> |                    |
| BB.4089.000           |  | Federal Aid – ARPA           | \$ 3,199.00        |
|                       |  |                              | <u>\$ 3,199.00</u> |
| <i>Transfer To:</i>   |  | Zoning, Contr Expend         | \$ 1,599.50        |
| BB.8010.400           |  | Planning, Contr Expend       | \$ 1,599.50        |
| BB.8020.400           |  |                              | <u>\$ 3,199.00</u> |

**HIGHWAY FUND – TOWNWIDE**

|                       |  |                                    |                     |
|-----------------------|--|------------------------------------|---------------------|
| <i>Transfer From:</i> |  | <b>UNANTICIPATED REVENUE</b>       |                     |
| DA.2302.000           |  | Snow Removal Services Other Gov'ts | \$ 15,000.00        |
|                       |  |                                    | <u>\$ 15,000.00</u> |
| <i>Transfer To:</i>   |  | Hospital & Medical Ins. Empl Bnfts | \$ 15,000.00        |
| DA.9060.800           |  |                                    | <u>\$ 15,000.00</u> |

**HIGHWAY FUND – OUTSIDE VILLAGE**

|                       |  |                                      |                     |
|-----------------------|--|--------------------------------------|---------------------|
| <i>Transfer From:</i> |  | <b>UNANTICIPATED REVENUE</b>         |                     |
| DB.2401.000           |  | Interest & Earnings                  | \$ 11,000.00        |
|                       |  |                                      | <u>\$ 11,000.00</u> |
| <i>Transfer To:</i>   |  | Hospital & Medical Ins., Empl. Bnfts | \$ 11,000.00        |
| DB.9060.800           |  |                                      | <u>\$ 11,000.00</u> |

**WATER DISTRICT #13**

|                       |  |  |                  |
|-----------------------|--|--|------------------|
| <i>Transfer From:</i> |  | <b>UNANTICIPATED REVENUE</b>           |                  |
| SW13.2401.000         |  | Interest & Earnings                    | \$ 100.00        |
|                       |  |  | <u>\$ 100.00</u> |
| <i>Transfer To:</i>   |  | Source Supply Pwr & Pump, Contr Expend | \$ 100.00        |
| SW13.8320.400         |  |  | <u>\$ 100.00</u> |

**WATER DISTRICT #14**

|                       |  |   |                    |
|-----------------------|--|---|--------------------|
| <i>Transfer From:</i> |  | <b>UNANTICIPATED REVENUE</b>                        |                    |
| SW14.2401.000         |  | Interest & Earnings                                 | \$ 320.00          |
| SW14.5999.000         |  | Unexpended Balance                                  | \$ 2,680.00        |
|                       |  |   | <u>\$ 3,000.00</u> |
| <i>Transfer To:</i>   |  | Source Supply Pwr & Pump, Contr Expend, Water Purch | \$ 3,000.00        |
| SW14.8320.401         |  |   | <u>\$ 3,000.00</u> |

**WATER DISTRICT #15**

|                       |  |                              |           |
|-----------------------|--|------------------------------|-----------|
| <i>Transfer From:</i> |  | <b>UNANTICIPATED REVENUE</b> |           |
| SW15.2144.000         |  | Water Service Charges        | \$ 600.00 |

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|                     |               |  |                    |
|---------------------|---------------|--|--------------------|
|                     | SW15.2401.000 | Interest & Earnings                    | \$ 1,400.00        |
|                     |               |  | <u>\$ 2,000.00</u> |
| <i>Transfer To:</i> | SW15.8320.400 | Source Supply Pwr & Pump, Contr Expend | \$ 2,000.00        |
|                     |               |  | <u>\$ 2,000.00</u> |

**WATER DISTRICT #20**

|                       |               |  |                  |
|-----------------------|---------------|--|------------------|
| <i>Transfer From:</i> |               | <b>UNANTICIPATED REVENUE</b>           |                  |
|                       | SW20.2144.000 | Water Service Charges                  | \$ 300.00        |
|                       |               |  | <u>\$ 300.00</u> |
| <i>Transfer To:</i>   | SW20.8320.400 | Source Supply Pwr & Pump, Contr Expend | \$ 300.00        |
|                       |               |  | <u>\$ 300.00</u> |

After being put to a vote, the vote was as follows:

|        |   |                                     |
|--------|---|-------------------------------------|
| Ayes   | 4 | Berg, Bower, Christopher, Rightmyer |
| Nays   | 0 |                                     |
| Absent | 1 | Christ                              |

The resolution was thereupon adopted.

Supervisor Rightmyer informed all that we are still moving ahead with the water line. Our engineers have asked for a lot of information from himself and Cindy. Scott Mattison, our engineer from MRB spoke to USDA and they assured him everything for the grant looks good. Water samples have been completed and the samples from all six homes came back bad. If we can stay under the bond repayment limit, hydrants will be included in this project.

There are many topics that the Planning Board has to review including the draft subdivision law and the draft sign ordinance. These need to be updated prior to implementing ECodes 360. Supervisor Rightmyer will speak to Chad about getting a meeting together to discuss and/or review these issues.

Old Business

Councilperson Berg stated that the solar law needs to be completed and adopted. It has been a year since the Planning Board had the final draft other than a couple minor changes. The Planning Board spend much time reviewing and discussing this and now it has stalled.

Public Comments

David Paul of County Line Road said that the Village of Holley’s comprehensive plan is very simple compared to the Town. He thinks the Planning Board should take a look at that as well.

Supervisor Rightmyer informed Mr. Paul that the Board is in receipt of his letter. He also thinks things need to be simplified regarding our codes. Big Guys Campground is understandably upset over the sign issue. . There is a meeting on August 26<sup>th</sup> to rescind the decision that was made by the Zoning Board of Appeals. We have to get it right.

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Sandy Shaw, Director of the Community Free Library announced that she will be retiring from her position at the library. Her last day will be September 15<sup>th</sup>. She is hoping to bring the new director, Amanda Anderson to our next meeting to introduce her to the Board. The Board thanked Sandy for her service and for the many events she organizes on behalf of our library.

Supervisor Rightmyer informed all that the Town has a new Facebook page. He encouraged residents to join the page. The public cannot comment as the page is for information only. We can inform residents of office closings, water breaks that may occur, road closings, etc. The page is called *Town of Murray New York*.

Supervisor Rightmyer informed all that the Historical Society has gotten the handicap ramp installed.

Motion by Bower, Seconded by Berg approving the Supervisor’s financial report and that the following bills be paid: Motion Carried

|                       |             |
|-----------------------|-------------|
| General Fund          | \$25,397.53 |
| Highway Fund          | \$11,241.99 |
| Water District No. 1  | \$1,192.51  |
| Water District No. 2  | \$4,983.80  |
| Water District No. 3  | \$2,566.82  |
| Water District No. 4  | \$712.83    |
| Water District No. 5  | \$369.43    |
| Water District No. 6  | \$3,594.15  |
| Water District No. 7  | \$4,533.32  |
| Water District No. 8  | \$1,506.16  |
| Water District No. 9  | \$1,192.02  |
| Water District No. 10 | \$2,471.99  |
| Water District No. 11 | \$9,628.30  |
| Water District No. 12 | \$1,204.04  |
| Water District No. 13 | \$999.55    |
| Water District No. 14 | \$448.00    |
| Water District No. 15 | \$2,381.96  |
| Water District No. 16 | \$456.36    |
| Water District No. 20 | \$1,193.70  |
| Street Light District | \$1,414.14  |

Motion by Christopher, Seconded by Berg to adjourn the meeting at 7:22 p.m.  
Motion Carried

So adjourned.

Respectfully Submitted,

Cynthia L. Oliver