

**Town of Murray Town Board Meeting**

January 12, 2016

Present: Supervisor John Morriss, Councilwoman Kathy Case, Councilmen Ed Bower, Lloyd Christ and Paul Hendel, Town Clerk Cindy Oliver, Highway and Water Superintendent Ed Morgan, Attorney Jeff Martin, Legislator DeFilipps, Mike Bove, Joe Sidonio

Pledge to the flag

Legislator DeFilipps spoke about the meeting held regarding the old high school. Those in attendance included some state representatives, Sen. Chuck Schumer's office, County Attorney and representatives from the IDA. All have positive attitudes and are trying to work together.

Old Business:

Brief discussion regarding material provided by Paul Chatfield for proposed water district no. 3, ext. 1. In the near future, we will have a meeting with Paul and Bill Remsen to discuss our next steps in moving forward with this district.

New Business:

Motion by Christ, Seconded by Hendel approving the following appointments, salaries and work hours for 2016 Motion Carried

2016 Appointments

- That First Niagara Bank, Key Bank and Five Star Bank be designated official depositories for the Town of Murray
- That John C. Morriss is appointed Property Manager
- That John C. Morriss is appointed Budget Manager at \$1,500 per year
- That Valerie Mauro is appointed Deputy Town Clerk and Clerk to the Code Enforcement/Zoning Department
- That the Highway & Water Superintendent is authorized to attend schools as needed or required at Town expense
- That the Town Clerk is authorized to attend schools as needed or required at Town expense
- That all Town officials be allowed 50¢ per mile for use of their vehicles on Town business
- That the Batavia Daily News be designated the official newspaper of the Town of Murray and the Orleans Hub as an additional means of advertisement for issuing notices
- That Attorney Jeffrey R. Martin represent the Town for the 2016 fiscal year

- That the Town authorizes pre-payment of bills if due date is prior to the next board meeting to avoid late fees and penalties
- That the Town Board meetings be held on the second Tuesday of each month at 7:00 p.m.
- That Ronald Vendetti is appointed Fair Housing Officer for the Town of Murray
- That Paul Hendel is appointed Deputy Supervisor
- That Councilpersons Kathy Case and Ed Bower are appointed representatives to the Assessor's office
- That John Morriss and Councilman Paul Hendel are appointed as representatives to the Highway & Water Departments and to the Town Clerk's office
- That Louise Passarell is appointed Deputy Highway Superintendent
- That Louise Passarell is appointed Highway Clerk and Assessor Clerk
- That Marsha DeFilipps is appointed Town Historian at \$900 per year
- That the Highway Superintendent is reimbursed \$100 per month for cell phone
- That Councilmen Bower and Hendel are appointed the Town of Murray representatives to the Youth Commission
- That Councilpersons Kathy Case and Lloyd Christ are appointed as representatives to the Justice Court, Code/Zoning Department and Historical Society
- That Edward Morgan is appointed Water Superintendent and be compensated \$21,044 per year
- That Cynthia Oliver is appointed Water Collections Clerk and be compensated \$10,043 per year
- That Louise Passarell is appointed Water Billing Clerk and be compensated \$12.48 per hour
- That the accounting firm of Baldwin Business Services is appointed Comptroller of Water Districts at \$150 per district
- That Cynthia Oliver is appointed Registrar of Vital Statistics and be compensated \$600 per year
- That Valerie Mauro is appointed Deputy Registrar of Vital Statistics
- That Ronald Vendetti is appointed Code Enforcement Officer and Zoning Officer and be compensated \$28.97 per hour
- Approving and accepting the Town of Murray Highway & Water Employee Benefit Package, Vehicle Use Policy, Driver Record Check Policy and the Town of Murray Code of Ethics
- Appointing Chatfield Engineers, P.C. as engineers for the Town of Murray

2016 SALARIES

Supervisor	\$8,500
Town Clerk	\$29,273
Highway Superintendent	\$62,063
Councilpersons (4)	\$3,400
Town Justice (2)	\$12,416
Assessor	\$24,990
Building Inspector/Code Enforcer	\$28.97/hour
Codes/Zoning Clerk	\$12.04/hour
Board of Assessment Review	\$350
Zoning & Planning Board Chairperson	\$60/meeting
Zoning and Planning Board Members	\$30/meeting
Deputy Town Clerk	\$12.04/hour
Highway and Assessor Account Clerk	\$12.48/hour
Full-Time MEO Base Rate plus steps	\$23.46/hour
Part-Time MEO	\$17.61/hour
Court Clerk (2)	\$12.36/hour

2016 Standard Work Hours per Day as Required by New York State for  
Retirement Purposes Only

<u>POSITION</u>	<u>STANDARD DAILY HOURS</u>
Deputy Town Clerk	6
M.E.O.	8
Historian	6
Highway Superintendent	8
Town Clerk	6
Assessor	6
Budget Services	6
Supervisor	6
Town Justice	6
Highway, Water and Assessor Clerk	6
Councilperson	6
Laborer Part-Time	8
Clerk to the Town Justice	6
Zoning Officer Part-Time	6
Code Enforcement Officer Part-Time	6
M.E.O. Part-Time	8

The agreement/contract with V2D Tech is tabled as Bill Downie has not gotten back to Supervisor Morriss.

The Supervisor Legislator meeting is on January 26<sup>th</sup>. RSVP by January 22<sup>nd</sup>. They will no longer be sending the meeting invitation/notifications in the mail and will be sending emails instead. Cindy will make sure the Clerk to the Legislature has the correct emails for the Town.

Mike Bove of Monroe Ambulance was present and presented the Board with a Summary Report for the period of December 5, 2015 through December 31, 2015. Mike went over the report with the Board and asked them to let him know if there is any other information they would like to see on the report. Mike will be sending this monthly report electronically from this point on, he just wanted to be here in person to go through the first one with the Board.

Assessor Lynn Wood entered the meeting.

Assessor Lynn Wood informed all that the office has been busy with walk-ins as it is exemption season and many inquiries about enhanced STAR.

Town Clerk Cindy Oliver reported receipts for December totaling \$327 with \$246.77 going into the general fund. The office has been very busy as tax collection is under way.

Highway & Water Superintendent Ed Morgan informed the Board that Monroe Water is raising their rate from \$2.98 to \$3.12, this should not affect us dramatically but he will monitor our increased expense.

Ed negotiated with Waste Management regarding our on-site dumpster. We will now have a 4-yard dumpster that will be emptied every other week. This will reduce our monthly bill by \$90.

NYMIR did their annual tour of the building and we were given a good report with nothing negatively impacting the safety of employees. They think two small issues should be addressed; Employees should receive training on the Workplace Violence policy annually and a ban on weapons in the workplace should be included as part of the Workplace Violence Prevention Program.

The Town is in receipt of a \$455 invoice from Chatfield Engineers, P.C. for some creative base mapping Paul did for Hickory Ridge's project. Ed will see if Paul will bill Kevin Diehl directly, if not, the Town can pay this bill from contingency (A1990.4) and we will bill Kevin for reimbursement. It was decided that if the Town is going to take over the waterline when complete, it

will be a requirement that Hickory Ridge have a Chatfield inspector on site to oversee the project throughout, at their expense.

No public comments.

Motion by Christ, Seconded by Bower approving the Supervisor's Financial Report and that the following bills be paid: Motion Carried

General Fund	Claims 1-29	\$12,765.60
Highway Fund	Claims 1-10	\$20,503.72
Water District No. 1	Claims 1-2	\$1,035.30
Water District No. 2	Claims 1-4	\$6,052.64
Water District. No. 3	Claims 1-3	\$3,273.30
Water District No. 6	Claims 1-7	\$2,505.99
Water District No. 10	Claims 1-2	\$45.50
Water District No. 11	Claims 1-7	\$3,049.53

Motion by Bower, Seconded by Christ to enter into executive session to discuss financial compensation for an employee Motion Carried

Board entered into executive session at 7:32 p.m.

Motion by Hendel, Seconded by Case that the Board returns to their regular session with no action taken Motion Carried

Board returned to regular session at 8:00 p.m.

Motion by Christ, Seconded by Bower to adjourn the meeting Motion Carried

Meeting adjourned at 8:01 p.m.

Respectfully Submitted,

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