

**Town of Murray Board Meeting**  
April 20, 2020

Present via Zoom: Supervisor Joseph Sidonio, Councilpersons Lloyd Christ, Paul Hendel and Michael Mele, Town Clerk Cindy Oliver, Assessor Louise Passarell, Code Enforcement Officer Fred Case, Legislator John DeFilipps and Legislator Ken DeRoller.

Meeting called to order at 7:05 p.m.

Supervisor Sidonio asked all to recognize the doctors, nurses, medical staff and all that have lost their lives to the virus. Also, our thoughts go out to Evan Valentine.

Brief discussion regarding Covid-19 and precautions we are taking at the Town Hall. The Town Hall is closed to residents and we have decreased the amount of employees working at one time. Councilman Mike Mele stated that at present, Orleans County’s numbers remain fairly low but one reason for this is that the testing is not available to the extent that we need it to be. He thanked our Legislature and Emergency Management for all they are doing and also thanked our community for following the guidelines.

Motion by Mele, Seconded by Christ approving the February meeting minutes as submitted.

After a roll call vote, the vote was as follows:

Ayes	4	Christ, Hendel, Mele, Sidonio
Nays	0	

Motion Carried

Motion by Christ, Seconded by Hendel approving the public hearing minutes as submitted.

After a roll call vote, the vote was as follows:

Ayes	4	Christ, Hendel, Mele, Sidonio
Nays	0	

Motion Carried

Town Clerk’s Report

Receipts for March totaled \$414.00 with \$357.66 going into the general fund.

The Town Clerk’s office has collected \$3,526,204.44 in taxes so far. We’ve received \$4,013.15 in penalties which will go to the Town when tax collection is over. Almost 300 late tax notices were mailed on April 15<sup>th</sup>.

Brief discussion regarding a property owner's request to waive the tax penalties as he said the postal service did not forward him his tax bills in January. These undelivered bills were not returned to the Town Hall. All in agreement that we cannot waive the tax penalties for one property owner.

Annette has been working between 10-15 hours per week to answer voice mails, emails and to process the mail for the Town Clerk's office and also for Code Enforcement. We have tried not to be in the office at the same time due to COVID-19.

The Town audit began today. Taylor of Bonadio Group has been contacting me either by phone or email and I am submitting her document requests electronically.

Assessor's Report

Louise has been wrapping things up for the tentative roll on May 1<sup>st</sup>.

Change of assessment notices will be mailed out at the beginning of next week.

Louise is waiting to hear from our County Director about what is happening in regards to BAR training and Grievance Day procedures.

Motion by Mele, Seconded by Hendel appointing Randall Bower as Town Councilperson to a term ending 12/31/2020.

After a roll call vote, the vote was as follows:

Ayes	4	Christ, Hendel, Mele, Sidonio
Nays	0	

Motion Carried

Highway and Department Report

Written report submitted by Highway and Water Superintendent Ed Morgan: With COVID-19 upon us, I first started with rotating employees on a weekly schedule. As Orleans County started to experience an increased number of positive cases, I implemented more social distancing. As Orleans County and Murray's cases escalated even more, all employees were instructed to stay home unless there was an emergency and the necessary employees would respond to work. As of today, all employees are back to work with each doing separate duties. We are all equipped with face protection, gloves and personal sanitizer. They are asked each morning if they feel okay and if they have any health reasons that would jeopardize themselves or other employee's well-being.

We department has been doing necessary maintenance on equipment preparing for the spring.

Ed has had NYRWA on site to assist in checking all valves and hydrants for potential water leaks. This is an ongoing process that we are continuing today. They are operating all valves also. We have, to date, found several minor leaks and two larger ones, which they have been able to isolate without any interruption to any service. Please keep in mind that this is a very time-consuming process. We have over 675 valves and 400 hydrants with limited work force.

Until COVID-19 came upon us, we were repairing or replacing house meters that we have had issues with. The old meters that were replaced are being tested for accuracy. This is a time-consuming process but will be ongoing. We have also had all of our hydrant meters tested for accuracy.

Louise and I have been working every day since COVID-19 has been upon us. We don't share our office at the same time. She is in the Assessor's office while I am in mine. When I go out on the road, she comes into the Highway office.

I am very well aware of the financial issues that the Town and Highway DB account will be facing due to the reduced sales taxes coming in from the County. I have already started to review my road work plans with the anticipation of lower or minimal sales tax. I will be on a conference call this week with the Hwy. Supt. Assoc. and NYS to review what we might expect for CHIP payment. The state budget was passed with the same allocation as last year, but we will tread lightly until we know for sure.

On a final note, Gordie Sprague's last day of work will be April 30<sup>th</sup>. Gordie has been an employee for over 23 years. I could not have chosen a more loyal and dedicated employee to represent the Town. I truly will miss him,

#### County Legislators

Legislator DeRoller informed us of the temporary volunteer layoffs that will be taking place at the County. This will be done in increments of 30 days, re-evaluating each month.

Legislator DeFilipps informed us that County Emergency Management has received a shipment of masks. If the Town is in need, contact Dale Banker.

#### New Business

Motion by Mele, Seconded by Bower appointing Harris Reed as Alternate to the Orleans County Hazardous Mitigation Steering Committee replacing Joseph Sidonio

After a roll call vote, the vote was as follows:

Ayes	4	Bower, Christ, Hendel, Mele
Nays	0	
Abstain	1	Sidonio

Motion Carried

Motion by Hendel, Seconded by Mele appointing the following people to the Agricultural Advisory Committee:

Eric Collyer, Lloyd Christ, Dorothy Morgan, Amy Machamer and Fred Case

After a roll call vote, the vote was as follows:

Ayes	4	Bower, Hendel, Mele
Nays	0	
Abstain	2	Christ, Sidonio

Motion Carried

Motion by Hendel, Seconded by Bower accepting the audit report for the Town of Murray Justice Court for the fiscal year ending December 31, 2019 performed on February 24, 2020 by Councilpersons Michael Mele and Lloyd Christ

After a roll call vote, the vote was as follows:

Ayes	4	Bower, Hendel, Mele, Sidonio
Nays	0	
Abstain	1	Christ

Resolution was thereupon adopted

A couple small changes need to be made to our fee schedule. The fee for returned checks used to be \$25.00 but per the Association of Towns, we cannot collect more than \$20.00. This has already been implemented but not officially changed on the website fee schedule. Annette and Fred didn't think the old schedule was clear regarding minimum payments for permits, so we've just made it more clear.

Motion by Mele, Seconded by Christ approving the changes to the Town of Murray fee schedule

After a roll call vote, the vote was as follows:

Ayes	5	Bower, Christ, Hendel, Mele, Sidonio
Nays	0	

Motion Carried

Discussion regarding the public hearing on the proposed zoning amendment regarding high density housing. Senior housing development was also

discussed. Councilman Hendel thanked the residents who attended the public hearing and said the concept of a senior housing development has merit; it would keep our senior citizens in the area and provide alternative housing. Supervisor Sidonio thinks the Fancher curve should be removed from the proposal as a high density area.

Motion by Hendel, Seconded by Christ to amend the zoning map and zoning text to establish senior housing districts and directing our council to file the zoning law amendment with the Secretary of State

Councilman Bower would like to be brought up to speed on this issue before the Board votes on this. Town Board and Council in agreement to table this item with the understanding that it will be on the agenda in the future.

Councilman Hendel withdraws his motion and Councilman Christ withdraws his second.

Supervisor Sidonio appreciates that Ed Morgan recognizes the financial difficulty the Town we will be facing in light of COVID-19. He would like to put a freeze on capital asset purchases. The Town Board thinks that all employees and Town officials realize the financial situation and will be diligent in regards to spending. There will be full cooperation from the department heads.

Old Business

Rodent and pest control were briefly discussed but all are in agreement to hold off on entering into a contract with someone for the time being.

Congratulations to Councilman Hendel on being appointed Vice Chairman of the Orleans County Planning Board.

Councilman Hendel gave a brief Youth Board update. He does not think they will be able to continue with the programs because of COVID-19. At this point, nothing is happening. The baseball program is not moving forward and if too much time goes by it will collide with soccer. They are still hoping to be able to have the summer recreation program the second full week of July.

Motion by Hendel, Seconded by Mele approving the following recommended 2019 budget transfers.

After a roll call vote, the vote was as follows:

Ayes	5	Bower, Christ, Hendel, Mele, Sidonio
Nays	0	

Motion Carried

		<b>GENERAL FUND TOWNWIDE</b>	
		UNANTICIPATED REVENUE	
<i>Transfer From:</i>	A1170	Franchises	33,127.00
			<u>\$33,127.00</u>
<i>Transfer To:</i>	A1110.100	Municipal Court, Pers. Serv	1.00
	A1315.400	Comptroller, Contr Expend	1,000.00
	A1355.400	Assessment, Contr Expend	2,615.00
	A1410.100	Clerk, Pers Serv	1.00
	A1410.102	Clerk, Pers Serv, Deputy	460.00
	A1410.400	Clerk, Contr Expend	4,930.00
	A9010.800	State Retirement	875.00
	A9950.900	Transfers, Capital Projects Fund	23,245.00
			<u>\$33,127.00</u>
		<b>HIGHWAY FUND TOWNWIDE</b>	
<i>Transfer From:</i>	DA5140.100	Brush & Weeds, Pers Serv	4,400.00
		UNANTICIPATED REVENUE	
	DA2302	Snow Removal Services, Other Govts	7,615.00
	DA2665	Sale of Equipment	13,740.00
			<u>\$25,755.00</u>
<i>Transfer To:</i>			
	DA5130.400	Machinery, Contr Expend	4,020.00
	DA5142.100	Snow Removal, Pers Serv	3,195.00
	DA5142.400	Snow Removal, Contr Expend	6,705.00
	DA9010.800	State Retirement	11,835.00
			<u>\$25,755.00</u>
		<b>HIGHWAY FUND OUTSIDE VILLAGE</b>	
<i>Transfer From:</i>	DB5112.200	Perm Improve Highway, Equip & Cap Outlay	4,705.00
			<u>\$4,705.00</u>
<i>Transfer To:</i>	DB5110.400	Maint of Streets, Contr Expend	4,705.00
			<u>\$4,705.00</u>
		<b>LIGHTING DISTRICT #1</b>	
<i>Transfer From:</i>	SL1-5999	Unexpended Fund Balance	805.00
			<u>\$805.00</u>
<i>Transfer To:</i>	SL1-5182.200	Street Lighting, Equip & Cap Outlay	560.00
	SL1-5182.400	Street Lighting, Contr Expend	245.00
			<u>\$805.00</u>
		<b>LIGHTING DISTRICT #2</b>	
<i>Transfer From:</i>	SL1-5999	Unexpended Fund Balance	1,551.00
<i>Transfer To:</i>	SL2-5182.200	Street Lighting, Equip & Cap Outlay	1,218.00
	SL2-5182.400	Street Lighting, Contr Expend	333.00
			<u>\$1,551.00</u>
		<b>LIGHTING DISTRICT #3</b>	
<i>Transfer From:</i>	SL1.5999	Unexpended Fund Balance	464.00
			<u>\$464.00</u>
<i>Transfer To:</i>	SL3.5182.200	Street Lighting, Equip & Cap Outlay	341.00
	SL3.5182.400	Street Lighting, Contr Expend	123.00

			<u>\$464.00</u>
		<b>WATER DISTRICT #1</b>	
<i>Transfer From:</i>	SW1.8320.200	Source Supply Pwr & Pump, Equip & Cap Outlay	<u>192.00</u>
			<u>\$192.00</u>
<i>Transfer To:</i>	SW1.8310.102	Water Admin, Pers Serv, Deputy	
	SW1.8310.400	Water Admin, Contr Expend	30.00
	SW1.8320.400	Source Supply Pwr & Pump, Contr Expend	65.00
	SW1.9010.800	State Retirement	7.00
	SW1.9060.800	Hosp & Medical (dental) Ins. Empl Bnfts	<u>90.00</u>
			<u>\$192.00</u>
		<b>WATER DISTRICT #2</b>	
		<b>UNANTICIPATED REVENUE</b>	
<i>Transfer From:</i>	SW2.2140	Metered Water Sales, Other District Sales	<u>6,867.00</u>
			<u>\$6,867.00</u>
<i>Transfer To:</i>	SW2.8310.100	Water Admin, Pers Serv	1.00
	SW2.8310.103	Water Admin, Pers Serv, Clerk	90.00
	SW2.8310.400	Water Admin, Contr Expend	10.00
	SW2.8320.400	Source Supply Pwr & Pump, Contr Expend	6,390.00
	SW2.9030.800	State Retirement, Empl Bnfts	1.00
	SW2.9060.800	Hosp & Medical (dental) Ins, Empl Bnfts	<u>375.00</u>
		<b>WATER DISTRICT #3</b>	
		<b>UNANTICIPATED REVENUE</b>	
<i>Transfer From:</i>	SW3.2140	Metered Water Sales, Other District Sales	<u>6,385.00</u>
			<u>\$6,385.00</u>
<i>Transfer To:</i>	SW3.8310.103	Water Admin, Pers Serv, Clerk	225.00
	SW3.8320.401	Source Supply Pwr & Pump, Contr Expend, Water Purchase	5,950.00
	SW3.9010.800	State Retirement, Empl Bnfts	10.00
	SW3.9060.800	Hosp & Medical (dental) Ins., Empl Bnfts	<u>200.00</u>
			<u>\$6,385.00</u>
		<b>WATER DISTRICT #4</b>	
<i>Transfer From:</i>	SW4.8310.200	Water Admin, Equip & Cap Outlay	200.00
	SW4.8320.100	Source Supply Pwr & Pump, Pers Serv	160.00
	SW4.8320.200	Source Supply Pwr & Pump, Equip & Cap Outlay	450.00
	SW4.8320.400	Source Supply Pwr & Pump, Contr Expend	410.00
	SW4.8330.400	Water Purification, Contr Expend	<u>300.00</u>
			<u>\$1,520.00</u>
<i>Transfer To:</i>	SW4.8310.400	Water Admin, Contr Expend	5.00
	SW4.8320.401	Source Supply Pwr & Pump, Contr Expend, Water Purchase	<u>1,515.00</u>
			<u>\$1,520.00</u>
		<b>WATER DISTRICT #6</b>	
		<b>UNANTICIPATED REVENUE</b>	
<i>Transfer From:</i>	SW6.2140	Metered Water Sales, Other District Sales	<u>2,695.00</u>
			<u>\$2,695.00</u>
<i>Transfer To:</i>	SW6.8310.100	Water Admin, Pers Serv	\$1.00
	SW6.8320.401	Source Supply & Pump, Contr Expend, Water Purchase	2,665.00
	SW6.9010.800	State Retirement, Empl Bnfts	9.00

	SW6.9060.800	Hosp & Medical (dental) Ins, Empl Bnfts	20.00
			<u>\$2,695.00</u>
		<b><u>WATER DISTRICT #7</u></b>	
<i>Transfer From:</i>	SW7.8320.400	Source Supply Pwr & Pump, Contr Expend	<u>236.00</u>
			<u>\$236.00</u>
<i>Transfer To:</i>	SW7.8310.100	Water Admin, Pers Serv	1.00
	SW7.9060.800	Hosp & Medical (dental) Ins, Empl Bnfts	<u>235.00</u>
			<u>\$236.00</u>
		<b><u>WATER DISTRICT #8</u></b>	
<i>Transfer From:</i>	SW8.8310.103	Water Admin, Pers Serv, Clerk	465.00
	SW8.8310.200	Water Admin, Equip & Cap Outlay	250.00
	SW8.8320.200	Source Supply Pwr & Pump Equip & Cap Outlay	1,000.00
	SW8.8320.400	Source Supply Pwr & Pump, Contr Expend	435.00
	SW8.8330.400	Water Purification, Contr Expend	400.00
		<b><u>UNANTICIPATED REVENUE</u></b>	
	SW8.2770	Unclassified	<u>140.00</u>
			<u>\$2,690.00</u>
<i>Transfer To:</i>	SW8.8320.100	Source of Supply Pwr & Pump, Pers Serv	
	SW8.8320.401	Source Supply Pwr & Pump, Contr Expend, Water Purchase	2,520.00
	SW8.9060.800	Hosp & Medical (dental) Ins, Empl Bnfts	<u>170.00</u>
			<u>\$2,690.00</u>
		<b><u>WATER DISTRICT #10</u></b>	
<i>Transfer From:</i>	SW10.8320.400	Source Supply Pwr & Pump, Contr Expend	<u>30.00</u>
			<u>\$30.00</u>
<i>Transfer To:</i>	SW10.9060.800	Hosp & Medical (dental) Ins, Empl Bnfts	<u>30.00</u>
			<u>\$30.00</u>
		<b><u>WATER DISTRICT #11</u></b>	
<i>Transfer From:</i>	SW11.8310.102	Water Admin, Pers Serv, Deputy	215.00
	SW11.8310.103	Water Admin, Pers Serv, Clerk	390.00
	SW11.8310.400	Water Admin, Contr Expend	135.00
	SW11.8320.100	Source Supply Pwr & Pump, Pers Serv	65.00
	SW11.8320.200	Source Supply Pwr & Pump, Equip & Cap Outlay	250.00
	SW11.9030.800	Social Security, Empl Bnfts	300.00
		<b><u>UNANTICIPATED REVENUE</u></b>	
	SW11.2140	Metered Water Sales	
	SW11.2140	Metered Water Sales, Out of District Users	760.00
	SW11.2140	Metered Water Sales, Other District Users	16,315.00
	SW11.2144	Water Service Charges	650.00
	SW11.2148	Interest & Penalties, Water Rents	675.00
	SW11.2770	Unclassified	1,760.00
	SW11.5999	Fund Balance	<u>3,300.00</u>
			<u>\$24,815.00</u>
<i>Transfer To:</i>	SW11.8310.100	Water Administration, Pers Serv	1.00
	SW11.8320.400	Source Supply Pwr & Pump, Contr Expend	3,825.00
	SW11.8320.401	Source Supply Pwr & Pump, Contr Expend, Water Purchase	20,824.00
	SW11.9010.800	State Retirement, Empl Bnfts	25.00
	SW11.9060.800	Hosp & Medical (dental) Ins, Empl Bnfts	<u>140.00</u>
			<u>\$24,815.00</u>



		<b>WATER DISTRICT #12</b>	
		<b>UNANTICIPATED REVENUE</b>	
<i>Transfer From:</i>	SW12.2140	Metered Water Sales, Out of District Users	345.00
	SW12.2770	Unclassified	<u>410.00</u>
			<u>\$755.00</u>
<i>Transfer To:</i>	SW12.8320.401	Source Supply Pwr & Pump, Contr Expend, Water Purchase	690.00
	SW12.9060.800	Hosp & Medical (dental) Ins, Empl Bnfts	65.00
			<u>\$755.00</u>
		<b>WATER DISTRICT #13</b>	
<i>Transfer From:</i>	SW13.9710.600	Debt Principal, Serial Bonds	4,990.00
		<b>UNANTICIPATED REVENUE</b>	
	SW13.2140	Metered Water Sales, Out of District Users	45.00
			<u>\$5,035.00</u>
<i>Transfer To:</i>	SW13.9010.800	State Retirement	\$10.00
	SW13.9060.800	Hosp & Medical (dental) Ins, Empl Bnfts	35.00
	SW13.9710.700	Debt Interest, Serial Bonds	4,990.00
			<u>\$5,035.00</u>
		<b>WATER DISTRICT #14</b>	
		<b>UNANTICIPATED REVENUE</b>	
<i>Transfer From:</i>	SW14.2140	Metered Water Sales	706.00
			<u>\$706.00</u>
<i>Transfer To:</i>	SW14.8310.100	Water Admin, Pers Serv	1.00
	SW14.8320.400	Source Supply Pwr & Pump, Contr Expend	85.00
	SW14.8310.401	Source Supply Pwr & Pump, Contr Expend, Water Purchase	595.00
	SW14.9010.800	State Retirement, Empl Bnfts	25.00
			<u>\$706.00</u>
		<b>WATER DISTRICT #15</b>	
<i>Transfer From:</i>	SW15.8310.102	Water Admin, Pers Serv, Deputy	95.00
	SW15.8320.100	Source Supply Pwr & Pump, Pers Serv	310.00
	SW15.8320.400	Source Supply Pwr & Pump, Contr Expend	235.00
	SW15.9030.800	Social Security, Empl Bnfts	265.00
		<b>UNANTICIPATED REVENUE</b>	
	SW15.2148	Interest & Penalties, Water Rents	140.00
	SW15.2770	Unclassified	1,975.00
	SW15.5999	Fund Balance	646.00
			<u>\$3,666.00</u>
<i>Transfer To:</i>	SW15.8310.100	Water Admin, Pers Serv	1.00
	SW15.8310.400	Water Admin, Contr Expend	30.00
	SW15.8320.401	Source Supply Pwr & Pump, Contr Expend, Water Purchase	3,500.00
	SW15.9060.800	Hosp & Medical (dental) Ins., Empl Bnfts	135.00
			<u>\$3,666.00</u>
		<b>WATER DISTRICT #16</b>	
<i>Transfer From:</i>	SW16.8320.400	Source Supply Pwr & Pump, Contr Expend	\$19,337.00
	SW16.9710.600	Debt Principal, Serial Bonds	
		<b>UNANTICIPATED REVENUE</b>	
	SW16.2148	Interest & Penalties, Water Rents	50.00
	SW16.2770	Unclassified	400.00
			<u>\$19,787.00</u>

<i>Transfer To:</i>	SW16.8310.400	Water Admin, Contr Expend	30.00
	SW16.9710.700	Debt Interest, Serial Bonds	5,410.00
	SW16.9901.900	Transfers, Other Funds	14,347.00
			<u>\$19,787.00</u>
<b>WATER DISTRICT #20</b>			
<i>Transfer From:</i>	SW20.8320.401	Source Supply Pwr & Pump, Contr Expend, Water Purchase	56.00
			<u>\$56.00</u>
<i>Transfer To:</i>	SW20.8310.100	Water Admin, Pers Serv	1.00
	SW20.9010.800	State Retirement, Empl Bnfts	55.00
			<u>\$56.00</u>

Motion by Christ, Seconded by Mele approving the Supervisor’s financial report and that the following bills be paid:

Roll call vote was taken, the votes were as follows:

Ayes           5               Bower, Christ, Hendel, Mele, Sidonio  
 Nays           0

Motion Carried

	Pre-Paid	O4/20/2020	Total
General Fund			
Highway Fund		9,961.85	\$9,961.85
Water District No. 1		669.40	\$9,654.05
Water District No. 2	9,116.40	537.65	\$9,654.05
Water District No. 3		6,297.34	\$6,297.34
Water District No. 4		1,633.80	\$1,633.80
Water District No. 5		956.92	\$956.92
Water District No. 6		3,997.44	\$3,997.44
Water District No. 7		7,633.84	\$7,633.84
Water District No. 8		3,897.54	\$3,897.54
Water District No. 9		1,252.97	\$1,252.97
Water District No. 10		1,904.33	\$1,904.33
Water District No. 11	4,755.24	10,042.50	\$14,797.74
Water District No. 12		1,901.67	\$1,901.67
Water District No. 13		1,907.17	\$1,907.17
Water District No. 14		319.98	\$319.98
Water District No. 15		3,563.66	\$3,563.66
Water District No. 16		880.06	\$880.06
Water District No. 12			\$0.00

Motion by Mele, Seconded by Christ that the meeting be adjourned After a roll call vote, the votes were as follows:

Ayes           5               Bower, Christ, Hendel, Mele, Sidonio  
 Nays           0

Motion Carried

So adjourned at 9:04 p.m.